

Reinbeck Public Library Trustee Board Meeting

November 11, 2024

4:30 pm

President Marilyn Evans called the meeting to order. Others present were trustees, Bonnie Shinn, Tina Lyon, Brenda Snider and Library Director Lenah Oltman. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 6

Door Count: 1824

Plow: 445

WIFI: 503

Physical Circulation: 1200

Digital Circulation: 310

Director's Report:

- The new library operating system is live. Positive reviews all around. Patrons love the new look and accessibility of the card catalog. Patrons like the ability to shop the catalog and send reserves with a push of a button. The library is already seeing an increase in circulations.
- Lenah went to a Space Planning workshop in Coralville to meet with an architect and a marketing specialist to be better prepared for the remodel. She is learning about some marketing strategies for how people 'shop' the stacks. The staff has already put several of these strategies in place in the adult fiction stacks.
- Trick or Read had over 230 participants. 16 volunteers brought candy and read books. The library refilled buckets as needed. Great collaboration with Parkview.
- Miracle on Main had 700 door counts and over 350 people. They gave out 200 santa letters, did glitter tattoos and had guest readers for 10am-12pm.

Old Business:

Reinbeck Library Investment Tree: The investment tree has brought in \$1500. Lenah will start making the rounds to do presentations for the program. She is setting up with the Legion first and then is thinking about PEO and Women's club and the churches. Kyle Snider is engraving books for \$5 a piece. Rebecca Schildroth is staining for free.

Master Plan, Solum Lang: We agree to the proposed plan of separating the furniture cost from the remodel process so that we have the option to fundraising separate or together.

Whimsical Twist–Mural Project: Mural is up and is beautiful in our children’s library. All positive reviews.

New Business:

FY26: Wage Proposal- The board proposed the following wages for FY26.

	FY26 Salary	FY25 Hourly	Budgeted Weekly Hours
Lenah	\$52,000.00	\$25.00	40
Cherie	\$17,199.00	\$13.23	25
Helen	\$10,920.00	\$10.50	20
Amanda	\$3,726.45	\$14.33	5
Alexis	\$2,293.20	\$8.82	5
Maddie	\$4,368.00	\$8.40	10
City	\$1,419.60	\$27.30	1

FY26 Proposed \$95,000.00

Upcoming Dates:

Next Meeting: Dec 9th

Staff meeting Mon. Nov 18th@5pm

Staff Meeting: Mon Dec 16th @5pm

The meeting was adjourned at 6:30 pm.