

Reinbeck Public Library Trustee Board Meeting

November 13, 2023

The meeting was called to order at 4:30 pm by Board President Marilyn Evans. Trustees present: Bonnie Shinn (left meeting at 5:30 pm), Brenda Snider and Sue Trunck. Absent: Rebecca Schildroth. Library Director: Lenah Oltman.

Brenda Snider moved to approve the minutes from October, Bonnie Shinn seconded. All Ayes, motion passed.

Bonnie Shinn moved, to approve the updated meeting agenda, Marilyn Evans seconded; removing Donations from Old Business. All Ayes, motion passed.

Bills were presented and approved.

Director's Report:

- Lenah spoke at United Church of Christ on Sunday - promoting the library
- 167 attended our October event, Pick of the Patch
- Trick or Read Story walk on Halloween, 65 adults. United Methodist Church (now known as Reinbeck Community Church) served a dinner event also. Next year, coordinate with Parkview.
- Miracle On Main, 365 people came to the Library. Events: Storytime with Mrs. Claus, write a letter to Santa (250 letters were printed), Santa's mailbox is located outside the front door Nov 10 - Dec 15, 2023, and tattoos. 10 am - 2 pm.
- Daily attendance is down, event attendance is up.

Old Business:

- Landscaping - Bonnie Shinn reported: rock and fabric are removed, four bushes to go in with Dave Ehlers digging and perennials will be planted in the Spring.
- Railing - no update
- Master Plan Solum Lang - applying for a grant (Lenah) Lenah talked about different grants we are working on.

New Business:

- Cushioned chairs - presented chairs to purchase at a later date. Make sure arms on cushioned chairs fit under the wooden table in the Community Cafe.
- Magnetic White Board - for entry area to post community and library information. Area was looked at and discussed. Will work with the Master Plan facility update. Bonnie Shinn moved, Marilyn Evans seconded to purchase the board. All Ayes, motion passed.
- FY24 Budget Proposal - discussed and proposed a Salary Budget increase of 5% for 2024-2025. Marilyn Evans motioned, Brenda Snider seconded. All Ayes, motion approved. Overall, \$128,550 proposed budget.

Training Video - Approving & Monitoring the Budget

President Evans adjourned the meeting at 5:48 pm.

Respectfully submitted by Sue Trunck