

Reinbeck Public Library Trustee Board Meeting

October 9, 2023

4:30 pm

The meeting was called to order by acting President, Sue Trunck. Others present were trustees, Brenda Snider, Bonnie Shinn, Rebecca Schildroth, and Library Director Lenah Oltman. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 11

Door Count: 1150

Plow: 350

Wifi: 387

Physical Circulation: 1470

Digital Circulation: 186

Director's Report: Lenah stated that the electrical work has been done. She is very pleased with the work. We now have the outside lights and electrical outlets working. A whole building surge protector has also been installed.

We had 30 kids sign up for Crafty Critters. This is for kids ages 6 to 11.

She is renewing the service we use for checking out. It is a basic program. Most other libraries use a different program. She will investigate other programs and we will visit this issue again next year. It is a yearly lease.

We had mini golf in the library today. It was a fun program with 15 kids participating. Author Joe Levalley will be at our library on October 10th. He is an Iowa author who writes crime novels. This program cost us \$125.

Lenah attended a Circuit Training program this past month. It was worthwhile. It emphasized looking at your community. The main idea was to develop a community asset list, (Including population, businesses, services, and community leaders).

Lenah has interviewed two applicants for the assistant library position. She is offering Helen Adair the job. Ann Rae has cut back on her hours, so there is the need for someone to take the hours she has chosen not to work.

A Halloween Pick of the Patch Party is being planned on October 28 from 1 to 3 in the afternoon. Weather permitting, on Halloween we will have readers at the story walk in the park from 4 to 5 reading a Halloween story.

Next luncheon for the library staff will be November 9.

Old Business:

1. Landscaping: Rebecca informed us that the stone has been delivered. Board members were able to see the stone design before it was cut and they approved the design. It will be set upright when time permits. She has been working on getting grass to grow around the sidewalk and pergola. She has planted ornamental grass on the north west side of the pergola.

Bonnie is just waiting for the stumps to be shredded so that she can get 4 bushes planted on the east side. She hopes to get this done soon.

2. Donations Policy- opportunity- parameters: No progress to report.

3. Railing: No progress to report.

4. Solum Lang: Lenah is waiting for the plans. We paid them \$3000 for the work done to date.

New Business:

There was none.

Meeting was adjourned at 6:36pm

The next board meeting will be November 13, 2023, at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary