

Reinbeck Public Library Trustee Board Meeting

January 8, 2024

4:30 pm

The meeting was called to order by President, Marilyn Evens. Others present were trustees, Tina Lyons, Brenda Snider, Rebecca Schildroth, and Library Director Lenah Oltman. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 4

Door Count: 1231

Plow: 397

WIFI: 355

Physical Circulation: 1168

Digital Circulation: 225

Director's Report: Lenah stated that the baby stem class went over well. This will become a monthly program.

She has put together a hand out sheet on ways an organization or individual can help our library. Either with in-kind donations or money.

Lenah will lead a 50-minute zoom session with the Iowa Library Association on January 25. Here she will talk about the ways to market a library. She will focus on what we have done to market our library.

She gave us an overview of the summer reading program.

We will have an adult reading program this winter. It will be kind of a Good Reads for Reinbeck with prizes for anyone reading 5 or more books. Patrons are encouraged to write a short book review. The grand prizes will be a mystery dinner for 14 patrons.

Next luncheon for the library staff will be January 15.

Old Business:

- **Landscaping:** No report.
- **Donations Policy- opportunity- parameters:** Lenah presented us with an updated sample brochure. It is looking better all the time and with our new printer we will be able to print them in house.
- **Railing:** Progress is being made as C & C Welding will give us a bid soon.
- **Solum Lang:** They are working on it but as yet we do not have their recommendations.

New Business:

- **Community Café Plumbing:** We are having Arron Thede look into what can be done with the drain situation.
- **Trustee Training:** This was postponed as the weather is getting worse.

Meeting was adjourned at 6:08 pm

The next board meeting will be February 12, 2024, at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary