

## **Reinbeck Public Library Trustee Board Meeting**

**September 13, 2023**

**4:30 pm**

President Marilyn Evans, called the meeting to order. Others present were trustees, Brenda Snider, Bonnie Shinn, Rebecca Schildroth, and Library Director Lenah Oltman. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

### **Past month's Statistics:**

**New Patrons: 13**

**Door Count: 1294**

**Plow: 442**

**Wifi: 670**

**Physical Circulation: 1497**

**Digital Circulation: 236**

**Director's Report:** Lenah stated that we are at 18% of the budget at the end of the first quarter of the fiscal year.

She is setting up a credit line at Spahn and Rose.

Linda Cline, a daughter of Marlys Tandy Roberson who is a former first grade teacher, will meet with Lenah soon to finalize the memorial to her mother.

Author Joe Levalley will be at our library on October 10<sup>th</sup>. He is an Iowa author who writes crime novels.

Lenah will speak at the United Church of Christ about our need one take one project.

Lenah and Cheri were both at the Gladbrook Reinbeck Elementary and Junior High/High School open houses. Sign up for the Read'em & Reap program is at around 30 kids.

Lenah is coordinating this with elementary teacher Lacy Degener. The rainbow theme will be used to enhance this program.

A Halloween Trunk and Treat is being planned.

Next luncheon for the library staff will be October 6.

### **Old Business:**

**1. Landscaping:** Rebecca has visited Saint Stone in St Angsters. She brought pictures of stone in the \$500 range. Discussion was held on getting this rock. The area will be called Gleo's Garden. She will work with the company. Marilyn moved that we proceed with spending around \$500 for a stone. Bonnie seconded the motion and the motion passed unanimously. Rebecca will send a few sample photos to the board members for final approval before the stone is cut.

She has planted grass along the sidewalk.

**2. Donations Policy- opportunity- parameters:** No progress to report.

**3. Railing:** C & D Welding is working on this project.

**4. Outdoor Electricity:** We have a quote from Jason Bolt. He will do the work and repairs needed for \$600. This includes making the outdoor receptacle functional and another one installed for a camera in the pergola area. A whole building surge protector will be installed, and the nonfunctioning outdoor lighting will be repaired. If new lights are needed that is an additional cost. Rebecca made the motion to get this work done. Marilyn seconded the motion and the motion passed unanimously.

**5. Solum Lang:** Lenah gave us a walkthrough of the improvements to the plan we are working with. This revised plan will be worked on as the board agreed the ideas presented were all improvements.

#### **New Business:**

**1. Printer contract:** Lenah has canceled our current printer agreement with Gordon Flesch. There is another company, Access, who will give us a better service at a significantly lower price. Lenah proposed we use this company as she thinks their proposal meets our needs. We own the current copier. We can buy our own toner and she can use it for black and white printing in her office area. Bonnie made the motion that we go with Access. Marilyn seconded the motion and the motion passed unanimously.

**2. Bachman Photo Donation:** A picture was passed around showing us a photo they wish to donate. It is felt that with all the changes we want to make to the building, at this time we could not see where it would fit into the master plan.

Meeting was adjourned at 6:36pm

The next board meeting will be October 9, 2023, at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary